

# LEARNING | AWARDS ON SCREEN | 2019

PLEASE NOTE: THIS IS A TEMPLATE ENTRY FORM ONLY.

ALL ENTRIES MUST BE MADE ONLINE AT: [BUFVC.AC.UK/LEARNINGONSCREEN](http://bufvc.ac.uk/learningonscreen)

Need help with your entry? Please contact: [awards@learningonscreen.ac.uk](mailto:awards@learningonscreen.ac.uk)

Details regarding award categories can be found at: <http://bufvc.ac.uk/events/learningonscreen/awards-categories>

## SECTION 1: CONTACT DETAILS

First name\*:

Last name\*:

Job title:

Organisation\*:

Address1\*:

Address2:

City\*:

Postcode / Zip code\*:

Country\*:

Email\*:

Tel no\*:

Mobile no:

## SECTION 2: ENTRY DETAILS

CATEGORY\*

*(Select one only. If you wish to enter your production into more than one category or sub-category, please complete an additional entry form.)*

- Broadcast Production
- Promotional Film
- Educational Film (universities and colleges)
- Educational Film (arts organisations, charities, museums)
- Online Education Resource
- Archive Award
- Audiovisual Essay Award

### Student Production

- Further Education (including Sixth Form)
- College Higher Education
- Undergraduate
- Postgraduate
- Documentary (FE, HE, UG & PG)

SUPPORTING MATERIAL\*

This entry is supported by DVDs. I will post seven copies to arrive by 11 January 2019.

*DVDs should be sent to: Learning on Screen Awards, 77 Wells Street, London, W1T 3QJ quoting your production title.*

This entry is supported by a production uploaded onto a website (e.g. YouTube, Vimeo, etc.) I will provide the URL below.

This entry is supported by online content (e.g. a website, online game, app, etc.) I will provide the URL below.

Other (please state and provide details below)

***Please note: all video files must have a minimum bit rate of 5mb per second, and all discs must be playable on both PCs and Macs.***

URL (website address) for any entries supported online (YouTube, Vimeo, website, online game, app, etc.):

*This is for entries which are delivered online ONLY. Do not include any other URLs here (additional URLs supporting your entry should be included where appropriate in the Details of Production section). Please ensure the URL remains open to access until May 2019 and provide any passwords if applicable.*

DETAILS OF PRODUCTION

*(Must be completed for all entries. Please provide as much detail as possible.)*

Title of production\*:

Series / strand *(if applicable)*:

Running time *(if applicable)*:

Name of Director:

Name of Producer:

Name of Executive / Series Producer:

Other credits *(Include position(s) held and full name)*:

Production company / organisation / institution\*:

Published by *(if applicable)*:

Broadcast by *(if applicable)*:

Date of production (DD/MM/YYYY)\*:

Date of first broadcast *(if applicable – DD/MM/YYYY)*:

Description of content\*  
(100 words max)

Intended target audience and  
production objectives\*  
(100 words max)

Education context  
\* mandatory for all categories  
except Promotional Film  
(100 words max)

Links to formal curricula or  
other resources (must be  
completed for Courseware  
and Curriculum entries)  
(100 words max)

Estimated total budget:

### **SECTION 3: Student Productions (for entries to the Student Production Awards only)**

Name of course\*:

Type of course (eg. HND, FdA, BA, MA, etc)\*:

Describe in-house/departmental and external production facilities used\*:

Describe any professional staff/tutor involvement in the production\*:

Name of tutor (first name / surname)\*:

Email of tutor\*:

Name of lead student (first name / surname)\*:

Email of lead student\*:

By submitting this entry form you are confirming that the named tutor has consented to the entry and the details listed (*tick box to confirm consent*).\*

### **SECTION 4: SUSTAINABILITY AWARD**

Learning on Screen is working with albert, a collaborative BAFTA, indie and broadcaster backed project that provides the film and TV industries with the necessary expertise and opportunities to take action on

environmental sustainability. The project aims for all UK screen content to be made in a way that benefits individuals, industry organisations and the planet.

This year, we will be offering a new Sustainability Award to a production that has considered sustainability and has taken steps to reduce environmental impact during their production/ post-production.

A sustainable production might have considered the following factors:

- Use of local crew
- Cast/ crew car sharing
- Use of public transport
- Carbon positive taxi company
- Sending digital call sheets/ scripts to reduce unnecessary printing
- Recycling of catering supplies to cut down waste i.e. reusable bottles, plates, cutlery
- Use of low energy lighting
- Recycling/ donation of sets
- Use of renewable electricity in production offices, studios and post production facilities
- Recycling/ donation of costumes
- Use of the albert calculator at: <https://calc.wearealbert.org/uk>
- Editorial choices (i.e. showing recycling, sustainable food, electric cars etc or raising environmental issues on screen)

If you believe you have met some or all of these factors, please tick the box below and briefly describe how you feel you have addressed sustainability by reducing your environmental impact and you will be automatically entered into this additional category (at no additional cost).

Tick box: [ ]

## **SECTION 5: TERMS AND CONDITIONS**

1. The decisions of the Learning on Screen Awards' organisers and judges are final.
  
2. The organisers, reviewers and judges reserve the right to move an entry into another category when they feel that such a move will be of advantage to the entry.

3. Entries must have been completed during the period 1 January 2018 – 11 January 2019. For broadcast entries, the production should have had its initial broadcast during this period. For videos submitted as part of a MOOC - the video submitted must be in its finished form and publicly available within this period.

4. Entries are invited from broadcasters, independent companies/organisations and individuals who fulfil the entry criteria and agree to the terms and conditions of entry and the terms of payment.

5. By submitting the entry form the entrant grants to the Learning on Screen Awards (aka Learning on Screen) the right to make copies of a sequence of up to two minutes' running time, or, in the case of multimedia, a sequence of demonstration from the entry and to include such copies in any broadcast, or any other distribution medium or publication in connection with the Awards including publicity and promotional purposes.

6. Entrants may submit any number of entries into any number of categories, providing that each individual entry into each individual category is accompanied by a separate completed entry form, entry fee and viewing copies (if applicable).

7. Series are not accepted as a single entry. Entrants wishing to enter a series must either enter each episode separately or enter the episode that best represents the objectives and educational value of the series.

8. The Sustainability Award is offered as an additional award, open to all entrants and upon agreeing to be entered into this category, productions will be automatically considered at no additional cost to the entrant. Entering/ not entering this award will have no impact on the decision of the other categories.

9. Each entry must be supported by viewing material either in hard copy format (e.g. DVD), via a URL address (e.g. a website, intranet, YouTube, Vimeo, etc) or other (e.g. Apps, etc). Please note: all video files must have a minimum bit rate of 5mb per second, and all discs must be playable on both PCs and Macs. Should your entry be nominated by the judges, these video files will be used to showcase your work at the awards ceremony, so high visual quality is compulsory.

10. Entries from international applicants are accepted. However, please note: entry form and entry must be in English, eg. soundtrack, subtitles etc.

11. Entrants shortlisted for the Awards must be prepared, if requested, to supply further copies of their entry in higher quality or resolution to support the Awards screening and ceremony.

12. Viewing copies will not be returned except by special arrangement with the organisers prior to judging.

13. It is the responsibility of the entrant to provide complete, accurate information about the entry. Learning on Screen, and its successors and representatives, shall not be liable for errors or omissions in the entry forms nor in subsequent submissions.

14. The fee per entry is £135 (incl. VAT) for standard applications, £97.50 (incl. VAT) for Learning on Screen members and £37.50 (incl. VAT) for student entries. No entry will be considered until full payment of entry fee(s) has been received.

15. If the entry form is inaccurate, if the entry does not comply with these conditions, or it is deemed ineligible for any other reason, then the entry may be disqualified. The organisers regret that they cannot refund the fee(s) for any entry which is thus disqualified.

16. A complete list of entrants will be published online following the Learning on Screen Awards Ceremony ([www.bufvc.ac.uk/learningonscreen](http://www.bufvc.ac.uk/learningonscreen)). Nominated entrants will be published online and in the Learning on Screen Awards Ceremony programme. All winners will be announced at the Learning on Screen Awards Ceremony, to be held in London in April 2018.

17. It is assumed that the director is the prime author of the production and will be the recipient of the award, unless otherwise agreed.

18. The awards ceremony may be recorded and persons attending will be deemed to consent to their sounds and images being included in any such recording, and to any use thereof.

19. We will use the details included in this form to process your entry into the Learning on Screen Awards. We will also contact you with announcements regarding the Awards, including details regarding nominations and the awards ceremony. We will not share your details with any 3rd party and you can opt-out of notifications at any time by unsubscribing. However, please be aware, if you unsubscribe from Learning on Screen emails you will no longer receive notices regarding your entry.18. We will use the details included in this form to process your entry into the Learning on Screen Awards. We will also contact you with announcements regarding the Awards, including details regarding nominations, the awards ceremony and related marketing. We will not share your details with any 3rd party and you can opt-out of notifications at any time by unsubscribing. However, please be aware, if you unsubscribe from Learning on Screen emails you will no longer receive notices regarding your entry.

I have read and accept the terms and conditions of the Learning on Screen Awards.\*

#### **SECTION 5: PAYMENT OPTIONS**

*Please tick as appropriate (prices include VAT at 20%)*

- £135 per entry
- £97.50 per entry for Learning on Screen (formerly BUFVC) members
- £37.50 per entry to Student Production Awards

You will be directed to Paypal to make your payment. Payment can be made using a debit/credit card or by using a Paypal account (if you have one).

To check if your institution is a member or if you have any issues making a payment online, please call our

finance team on +44 (0)20 7393 1512 for assistance.

If you can't pay online, you will also have an option to submit a PO number/ billing details to pay via invoice.

### **CONFIRMATION**

A confirmation email will be sent following completion of your entry. It will include a copy of your entry form, the date of entry and a unique entry reference number.

To check whether you are a Learning on Screen member call +44 (0)20 7393 1512 or email [finance@bufvc.ac.uk](mailto:finance@bufvc.ac.uk)

### **SUPPORTING MATERIAL**

Each entry must be supported by viewing material either in hard copy format (e.g. DVD), via a URL address (e.g. a website, intranet, YouTube, Vimeo, etc) or other (e.g. Apps, etc). Please note: all video files must have a minimum bit rate of 5mb per second, and all discs must be playable on both PCs and Macs. Should your entry be nominated by the judges, these video files will be used to showcase your work at the awards ceremony, so high visual quality is compulsory.

DVD entries only: seven copies should be sent by 11 January 2019 @ 5pm to: Learning on Screen Awards, 77 Wells Street, London W1T 3QJ. Packages should state your unique entry reference number sent in your confirmation email.